

Board of Fire Commissioners

Fire District #2

Township of South Brunswick

Regular Meeting
Third Monday at 7:30 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

AGENDA ***March 18, 2013*** ***7:30 PM***

1. ***Notice of Compliance***

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The South Brunswick Post, The Home News & Tribune and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2012.
2. ***Roll Call***
3. ***Address from the Floor***
4. ***Approval of Minutes***
 - A. February 19, 2013 Regular Meeting
 - B. March 5, 2013 Reorganization Meeting
5. ***Professional Reports***
 - A. Fire Chief
 - B. District Coordinator
 - C. Insurance Chairman
 - D. Treasurer
 - E. Legislative Report
6. ***Order of Business***
 - A. Resolution #13-06, Appointment of Official Fire Company
 - B. Resolution #13-07, Appointment of Official First Aid Squad
 - C. Resolution #13-08, Authorizing Approval and Payment of Claims
 - D. Resolution #13-09, Authorizing the Award of a Non-Fair and Open Contract for Legal Services
 - E. Resolution #13-10, Designation of Official Newspapers for Publications for the 2013-2014 Year
 - F. Resolution #13-11, Adoption of Cash Management Plan
 - G. Resolution #13-12, Authorizing Regular Meeting Schedule for 2013-2014 Year
 - H. Resolution #13-13, Authorizing an Annual Salary for Members of the Board of Fire Commissioners
 - I. Resolution #13-14, Designating Surety Bonding for Commissioners
 - J. Resolution #13-15, Authorizing Appointment of Auditor 2013-2014 Year
 - K. Update on Assistance to Firefighters Grant
 - L. Items Timely and Important
7. ***Voucher List***

(See Attached)
8. ***Address From Floor***
9. ***Adjournment***

Voucher List

<i>A</i>	Kleen-Tec Maintenance, LLC	450.00
<i>B</i>	Midco Waste #689	219.69
<i>C</i>	Verizon Wireless	303.02
<i>D</i>	PSE&G	3,478.05
<i>E</i>	Verizon	343.56
<i>F</i>	Monmouth Junction Vol. Fire Department	262.08
<i>G</i>	Monmouth Junction Vol. Fire Department	8,095.90
<i>H</i>	Monmouth Junction Vol. Fire Department	81.58
<i>I</i>	Scott Smith	99.37
<i>J</i>	Scott Smith	566.45
<i>K</i>	Quaker Safety Products Corporation	8,133.80
<i>L</i>	Quaker Safety Products Corporation	74.63
<i>M</i>	New Pig Corporation	303.01
<i>N</i>	New Pig Corporation	40.56
<i>O</i>	VFIS	2,154.54
<i>P</i>	Q.R.F.P. Special Services	400.00
<i>Q</i>	Shanahan's Office Solutions	331.71
<i>R</i>	Middlesex County Treasurer's	31.08
<i>S</i>	United Communications Corp.	318.16
<i>T</i>	Postmaster	60.00
<i>U</i>	Uni Select USA	45.34
<i>V</i>	OK Enterprises, LLC	1,500.00
<i>W</i>	South Brunswick Township Water & Sewer Revenue	1,377.54
<i>X</i>	Live Fire Training Institute, Inc.	1,500.00
<i>Y</i>	Witmer Public Safety Group, Inc.	335.50
<i>Z</i>	Access Health	440.00
<i>AA</i>	New Jersey State Association of Fire Districts	300.00
<i>BB</i>	Fire Security Technologies, Inc.	1,068.00
<i>CC</i>	Richard M. Braslow, Esq.	31.00
<i>DD</i>	Donald C. Rodner, Inc.	135.00
<i>EE</i>	B&K Service	40.00
<i>FF</i>	4x4 Construction Co.	1,000.00
<i>GG</i>	McMaster-Carr	109.06
<i>HH</i>	McMaster-Carr	320.36

approved 4-15-13 JP

REGULAR MEETING
SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – DISTRICT #2
March 18, 2013

1. CALL TO ORDER

The meeting was called to order by Chairman Spahr at 7:30 pm followed by a salute to the flag.

2. NOTICE OF COMPLIANCE

Chairman Spahr read the Public Laws Meeting Notice of the Public Laws of 1975.

3. ROLL CALL

Present: Comm. Bellizio (arrived during Coordinator’s Report at 7:45 pm)
Comm. Potts
Comm. Smith
Comm. Young
Chairman Spahr

4. ADDRESS FROM THE FLOOR

No one from the floor desired to address the Board.

5. APPROVAL OF MINUTES

A motion made by Comm. Smith seconded by Comm. Young to approve the minutes of the February 19, 2013 regular meeting. Roll call Comm. Bellizio-not present, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

A motion made by Comm. Potts seconded by Comm. Smith to approve the minutes of the March 5, 2013 reorganization meeting. Roll call Comm. Bellizio-not present, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

A motion made by Comm. Potts seconded by Comm. Smith to release the minutes of the executive sessions from 2012. Roll call Comm. Bellizio-not present, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

6. PROFESSIONAL REPORTS

Chief’s Report

Chief Scott Smith reviewed the February 2013 Activity Report (see attached).

Chief Smith reported that the Fire Department will be attending a live burn at the Somerset County Fire Academy on Saturday March 23rd.

Chief Smith reported that instructors from the Live Fire Training Institute will be on site on Saturday April 6th to perform refresher training on the compressed air foam system on Engine 206, as well as an operational inspection on the pump. This is the same company that performed the initial training for the Department when the truck was delivered in 2010.

Chief Smith reported that Commissioner Smith and Chairman Spahr have been working to construct a bail-out training prop at Station 20 and thanked them for their efforts. It is anticipated that the Township-owned house on Friendship Road that the Fire Department has been using for this training will be demolished at some point in the future. Also in the works is a roof prop for training on ventilation.

Chief Smith requested permission to purchase four (4) Motorola Minitor V pagers with a three-year warranty at a cost of \$1,311.00 from Leavitt Communications. Included in this price is a trade-in of five older model Motorola pagers. This request will be discussed under Timely & Important.

District Coordinator's Report

Coordinator Smith reviewed the March 2013 Coordinator's Report (see attached).

Coordinator Smith reported that he purchased a Samsung Galaxy Note tablet for day-to-day use after speaking with the Commissioners and thanked them for their consideration for the purchase.

Coordinator Smith reported that there is a trouble alarm on the fire alarm panel at Station 21 due to a bad back-up battery. A replacement battery has been ordered and will be installed without the need for the alarm company to respond.

Coordinator Smith reported that there is an air line leak on the Bauer breathing air compressor and that he has contacted Air & Gas Technologies to send out a technician.

Coordinator Smith reported that he received a quote of \$1,600.00 from Accredited Lock Supply to replace the mechanical combination locks on two man doors at Station 20 with electronic locks. This request will be discussed under Timely & Important.

Insurance Chairman's Report

Coordinator Smith reviewed the February 2013 Insurance Report (see attached).

Treasurer's Report

Comm. Young reported that there have been two deposits since the last meeting. The first deposit was made on March 1st from South Brunswick Township in the amount of \$126.00 for a hazardous materials reimbursement. The second deposit was made on March 14th from South Brunswick Township in the amount of \$1,150.00 for dedicated penalty monies for 2012 from the Fire Safety Bureau.

Comm. Young reported that he forwarded the 2012 final financial data to the auditor electronically. Comm. Young has also gathered all of the monthly financial records for the last year and they are ready to be delivered to the auditor upon his request.

Comm. Young distributed the latest monthly financial reports to the Commissioner's mailboxes earlier this afternoon.

Legislative Report

Comm. Potts reported that the bill to move the fire district election to the general election was pulled from the hearing scheduled for last Monday and that he does not anticipate the bill will be heard within the next 3 months due to budget hearings.

7. ORDER OF BUSINESS

Resolutions

- Resolution #13-06, Appointment of Official Fire Company
- Resolution #13-07, Appointment of Official First Aid Squad
- Resolution #13-08, Authorizing Approval and Payment of Claims
- Resolution #13-09, Authorizing the Award of a Non-Fair and Open Contract for Legal Services
- Resolution #13-10, Designation of Official Newspapers for Publications for the 2013-2014 Year
- Resolution #13-11, Adoption of Cash Management Plan
- Resolution #13-12, Authorizing Regular Meeting Schedule for 2013-2014 Year
- Resolution #13-13, Authorizing an Annual Salary for Members of the Board of Fire Commissioners
- Resolution #13-14, Designating Surety Bonding for Commissioners
- Resolution #13-15, Authorizing Appointment of Auditor 2013-2014 Year

A motion made by Comm. Young seconded by Comm. Smith to approve Resolution #'s 13-06 through 13-15. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

Update on Assistance to Firefighters Grant

Coordinator Smith reported that there was apparently a miscommunication with the salesman from Nat Alexander and the equipment was never ordered. The equipment has since been ordered and delivery should be within 6 to 8 weeks.

Coordinator Smith reported that he spoke with the Regional Grant Specialist from FEMA regarding the use of surplus funds. In the event there are surplus funds after the purchase of the requested equipment, FEMA has increased the amount of money that can be spent to \$10,000.00 from the same category without the need to request approval.

Coordinator Smith further reported that he received an e-mail from FEMA stating that grants awarded under the 2012 Assistance to Firefighters Grant program will not be affected by the government sequester cuts.

Timely and Important

A motion made by Comm. Smith seconded by Comm. Potts to approve the Chief's request to purchase four Motorola Minitor V pagers from Leavitt Communications in the amount of \$1,311.00. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

A motion made by Comm. Smith seconded by Comm. Young to approve the testing of the aerial and ground ladders by Diversified Inspections at a cost of \$1,194.00. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

A motion made by Comm. Smith seconded by Comm. Young to approve the annual preventive maintenance service of Engines 204 & 208 by Absolute Fire Protection at a total cost of \$2,320.00. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

A motion made by Comm. Potts seconded by Comm. Smith to approve the annual preventive maintenance service of Engine 206 by Fire & Safety Services at a total cost of \$2,180.00. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

A motion made by Comm. Smith seconded by Comm. Young to approve the installation of electronic locks on two man doors at Station 20 by Accredited Lock Supply at a cost of \$1,600.00. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

8. VOUCHER LIST

Comm. Smith made a motion seconded by Comm. Potts to approve the voucher list as posted. Roll Call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

9. ADDRESS FROM THE FLOOR

No one from the floor desired to address the Board.

10. ADJOURNMENT

A motion to adjourn was made by Comm. Young seconded by Comm. Smith and by a voice vote all voted in affirmative. Meeting adjourned at 8:08 pm.

Respectfully Submitted

Scott Smith, Fire District Coordinator

Monmouth Junction Volunteer Fire Department
Monthly Activity Report
February 2013

INCIDENT RUNS

- Structure Fires
- Vehicle Fires
- Dumpster/Trash/Refuse Fires
- 1 Trees, Brush, Grass, Mulch Fires
- 2 Fires, Other
- Vehicle Extrications (Jaws)
- Rescue Call (Elevator, Trench, Confined Space, High Angle, etc.)
- 2 Haz-Mat Spill / Leak No Ignition
- 3 Arcing / Shorted Electrical Equipment/ Electrical Problem
- 2 Hazardous Condition
- 1 Service Call (Water Problem, Leak, etc.)
- 2 Assist Police / EMS
- Stand-By / Cover Assignment/ Cancelled en route
- 3 Smoke Scare / Odor Removal / Problem
- 15 System Malfunctions
- 17 Unintentional System / Detector Operation
- False Calls
- 3 Dispatched & Cancelled En Route
- Other

51 Total Runs for 325.46 Man-Hours

DEPARTMENT ACTIVITIES

- 1 Board of Fire Commissioners Meeting
- 1 Chief's Meeting
- Line Officer's Meeting
- 1 Regular Department Monthly Meeting
- OEM Meeting
- 1 Work Night
- Work Details
- 2 Drills
- Training Sessions
- Parade/Wetdown
- Public Relations
- Viewing/Funeral

205.43 Man-Hours

Total Man-Hours for Month: 560.89

Fire Safety:

Referrals Sent - 17

Responded to Scene - 4

Fire District Coordinator's Report March 18, 2013

- Attended meetings on February 28th, March 1st and March 15th to look at replacement computer programs for Fire Safety. It appears that Fire Safety will be going with a program by Spatial Data Logic. The salesman is working with the computer techs to determine how the Fire Departments will be able to access the information in the database (i.e. pre-plan information).
- Donald C. Rodner was on site on 3-4-2013 to look at the mezzanine HVAC unit after it was found that the unit was blowing cold air. It is believed that the economizer that was installed on the unit as part of the energy audit is causing the problem. Chairman Spahr has been in contact with Tri-State Energy and Sterling Heating & AC to address the problem.
- Roth Bros. was on site on 3-13-2013 to perform the annual preventive maintenance/inspection of the Station 20 roof, which was last performed in March 2012. Cost for the annual service is \$1,670.92. The technician made several repairs to seams and joints throughout the roof. We had noticed several leaks, including repeat leaks in the gym and general office, as well as a leak outside the side entrance by the gym. Chairman Spahr had opened the overhang outside to better diagnose the leak. We will keep an eye on the spot and look to have repaired once we are sure the leak was fixed.
- I have scheduled Car 200 (Explorer) to go to Agin's on March 28th to repair and seal the gold leaf lettering, and scheduled Car 210 (Expedition) for March 29th to seal the gold leaf.
- We had two burglar alarm activations at Station 20 on 3-9-2013, apparently caused by a malfunction. Fire Security Technologies was on site on 3-13 and determined the problem to be with the sensor for the center engine bay door. A replacement sensor has been ordered.
- I obtained a quote from Diversified Inspections to have the aerial and ground ladder testing performed. Cost for the Bronto is \$750.00, and cost for the ground ladders is \$494.00 (247' x \$2.00 per foot). Total cost is \$1,194.00. I recommend having the aerial and ground ladder testing performed by Diversified Inspections.
- I have contacted Absolute Fire Protection and Fire & Safety to provide quotes for the annual preventive maintenance/service on the three pumps. Fire & Safety provided a quote of \$1,885.00 for 204 & 208, and \$2,180.00 for 206 (higher due to additional service on CAFS pump). I received a quote from Absolute in the amount of \$1,160.00. All prices are the same as 2012. As performed last year, I recommend using Fire & Safety for Engine 206 and Absolute for Engines 204 & 208. I am

targeting starting service in April with one truck each month through July (including Bronto by Fire & Safety at no charge).

- I have scheduled the firefighter physicals with Access Health at Station 20 for Thursday April 25th. I had originally planned on having two nights, however, we would have less than the minimum amount of people for each night.
- I completed a total of 12 pre-plans in February for a total of 22 for the year.

Insurance:

- I spoke with the insurance adjuster from VFIS on 3-12-2013 regarding the accident involving Engine 206 that occurred on 1-30-2013. He informed me that the owner of the other vehicle involved submitted the claim to his insurance company, and that he was responsible for his \$200.00 deductible. VFIS issued a check to this individual on 2-12-2013 in the amount of \$200.00 for reimbursement of the deductible and the claim was closed out that day.

THE COMMISSIONERS OF FIRE DISTRICT NO.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 13-06

Appointment of Official Fire Company

WHEREAS, there exists a need for fire protection for the residents of Fire District No.2; and,

WHEREAS, funds are available or will become available for this purpose; and,

WHEREAS, the Local Public Contract Law allows that a Board of Fire Commissioners may enter into a contract without competitive bids.

NOW THEREFORE be it RESOLVED on this 18th day of March 2013 by the Board of Fire Commissioners Fire District No. 2 in the Township of South Brunswick, as follows.

(1) That the Commissioners of Fire District #2 are hereby authorized to enter into a contract with the Monmouth Junction Volunteer Fire Department.

(2) That the expenditures for the above services be charged to the account herein prepared for payment of funds to the Monmouth Junction Volunteer Fire Department as the primary fire protection of Fire District #2.

(3) Notice that an award of contract authorized shall be published in the South Brunswick Post newspaper as required by law within 10 days of its passage.



Roger Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 13-07

Authorizing appointment of official First Aid Squad

WHEREAS, there exists a need for first aid services for the members of the Monmouth Junction Fire Department while engaged in fire fighting service to the residents of Fire District No. 2 South Brunswick Township, Middlesex County; and,

WHEREAS, funds are available or will be available for the purpose of obtaining such service; and,

WHEREAS, the Local Public Contract Law N.J.S.A. 40A11-1 et seq , require that a resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised; and,

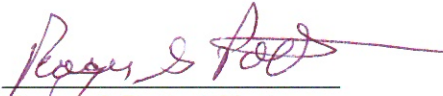
NOW THEREFORE be it RESOLVED on this 18th day of March, 2013 by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows.

(1) The Monmouth Junction First Aid Squad is hereby appointed as the attending first aid squad for the Board to serve for a term of one year or until the organization meeting of the Board of Fire Commissioners following the annual election.

(2) The Commissioners of Fire District #2 are hereby authorized to enter into a contract with the Monmouth Junction First Aid Squad.

(3) This appointment is made without competitive bidding as a service under the provisions of the Local Public Contracts Law because the service to be rendered or performed are by persons authorized by law to practice a recognized service and whose practices are regulated by law and such services are of a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

(4) Notice of award of contract authorized hereby shall be published in the South Brunswick Post within 10 days of passage.



Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
RESOLUTION # 13 - 08
Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the commissioners, at their reorganization meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

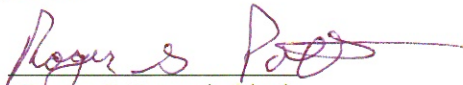
WHEREAS, Subchapter 4, Section 5:31-4.1 (f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner and time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED on this 18th day of March, 2013 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The checks as issued by the Commissioners for payment of claims shall be signed by the Chairman, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) The manner in which and the time in which compensation for services rendered by the employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The commissioner's salaries shall be paid as determined by the Commissioners.

I hereby certify that the foregoing is a copy of a resolution adopted by the Board of Fire Commissioners at a meeting held on March 18, 2013


Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 13 - 09

Authorizing The Award of a Non Fair and
Open Contract for Legal Services

WHEREAS, there exist a continuing need for legal services to be provided to the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2013- 2014; and,

WHEREAS, the anticipated term of this contract is for the year 2013-2014; and

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Contract Law, N.J.S.A. 40A:11-5(1)(i), provides that a notice of award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex,

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made part hereof.

(2) This resolution and notice of award shall be available for public inspection.


Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK COUNTY
OF MIDDLESEX

Resolution 13-10

Designation of Official Newspapers for
Publications for the 2013-2014 Year

WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2013-2014 year

NOW THEREFORE be it RESOLVED on this 18th day of March, 2013 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2013-2014 year pursuant to New Jersey statutes shall be the SOUTH BRUNSWICK POST and or the HOME NEWS/ TRIBUNE unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.



Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 13-11

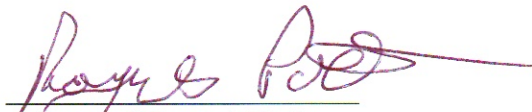
Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and a fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5;31-3 (a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE be it RESOLVED on this 18th day of March, 2013 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be the State of New Jersey Cash Management Fund and/or P.N.C. Bank and/or T.D. Bank.



Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
Resolution 13-12
Authorizing Regular Meeting Schedule
2013-2014 Year

WHEREAS, Public Law 1975, Chapter 231, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of inspection, a schedule of the regular meetings of such public body to be held during the year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice of revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE be it RESOLVED on this 18th day of March, 2013 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows;


(1) All regular meeting of the Commissioners shall take place at 7:30 P.M. on the following dates at the Monmouth Junction Fire Station, 573 Ridge Road, Monmouth Junction

Monday	April	15, 2013
Monday	May	20, 2013
Monday	June	17, 2013
Monday	July	15, 2013
Monday	Aug	19, 2013
Monday	Sept	16, 2013
Monday	Oct	21, 2013
Monday	Nov	18, 2013
Monday	Dec	16, 2013
Tuesday	Jan	21, 2014
Tuesday	Feb	18, 2014
Tuesday	March	4, 2014
Monday	March	17, 2014

(2) All executive workshop meetings of the Commissioners will take place in the meeting room of the Commissioners at the aforesaid location at 7:00 P.M. prior to the regular meetings which are scheduled above.

(3) A summary of this resolution shall, be mailed to the South Brunswick Post and the Home News / Tribune

(4) A certified copy of this resolution shall be posted on the official bulletin board of the Township of South Brunswick, and shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for the purpose of public inspection



Roger S. Potts / Clerk

Not a paid add for Community Calendar

THE COMMISSIONERS OF FIRE DISTRICT #.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution #13-13

A resolution authorizing an annual salary for members of the Board of Fire Commissioners

WHEREAS, the position of Fire Commissioner has been created by the formation of Fire Districts by the Township Committee of the Township of South Brunswick; and

WHEREAS, New Jersey State statutes allow for the compensation for the position of an elected Fire Commissioner; and

WHEREAS, the appropriate funding has been set forth in the year 2013 Fire District budget; and

WHEREAS, the commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, are desirous of setting the annual stipend of members of the Board of Fire Commissioners,

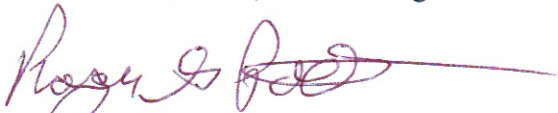
NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick as follows;

- (1) That the persons holding the below listed offices be compensated at the rates so prescribed as follows.

CHAIRMAN	\$2,375.00 + \$400.00	= \$2,775.00
TREASURER	\$2,375.00 + \$3,500.00	= \$5,875.00
SECRETARY	\$2,375.00 + \$850.00	= \$3,225.00
COMMISSIONER	\$2,375.00 x 2	= \$4,750.00

- (2) Each member of the board of fire commissioners shall receive as compensation such amounts as the board shall fix subject to review by the governing body wherein the fire district is located.
- (3) This rate of compensation shall be deemed approved upon adoption of this resolution.
- (4) This rate of compensation is contingent upon the appropriate funds being available relative to the 2013 budget.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Fire Commissioners, at a meeting held on March 18, 2013



Roger S. Potts/Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 13-14

Designating Surety Bonding For Commissioners.

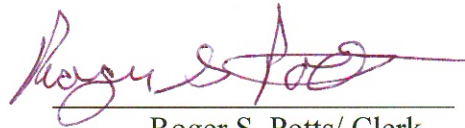
WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, subchapter 6, section 5;31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and,

WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, deem it necessary to provide bonding for the Treasurer and all other Commissioners of said district as the Treasurer is responsible for the handling of funds for the district

NOW THEREFORE be it RESOLVED on this 18th day of March 2013 by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows

(1) That each member of the Board of Fire Commissioners shall be bonded in an amount of approximately \$1,000,000.00 dollars for the period from March 18, 2013 thru March 17, 2014



Roger S. Potts/ Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

RESOLUTION 13-15

Authorizing Appointment of Auditor
2013-2014 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by the Commissioners; and.

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2013-2014 year; and

Whereas, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

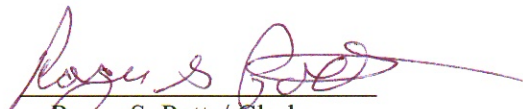
WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11 -5(1)(a)(i), provides that a notice of award of said contract be published in a newspaper, said advertisement stating the nature, duration and of the amount of the contract.

NOW THEREFORE, be it RESOLVED on this 18th day of March 2013 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The firm of John J Maley is hereby appointed to provide auditing services to the Commissioners for the assistance in preparation of the year 2014 budget and for the establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and the State of New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.


Roger S. Potts/ Clerk